

Policy No.: 801.16
Approved: 5/10/2004
Reviewed: 2/18/2016

SAFE PUPIL TRANSPORTATION PLAN

The Safe Pupil Transportation Plan sets forth the District's plan for providing safe transportation to students being transported in pupil transportation vehicles. It addresses the areas of weapons, pupil behavior, terrorist threats, severe weather, hazardous materials, medical emergencies, and procedures in the event of mechanical breakdown.

Weapons

Upon becoming aware of a weapon aboard a pupil transportation vehicle, the driver will make every attempt to:

- Radio the school and notify them of the situation if possible. If not the driver will make every attempt to use a cellular telephone or a telephone from the nearest location.
- Pull the vehicle over to a safe and secure area.
- Confiscate the weapon if it does not jeopardize student or driver safety.
- Give description of weapon and participating parties to the school.
- The school will immediately notify appropriate law enforcement agencies and school administration.

Pupil Behavior

Students are expected to follow student conduct rules while in a pupil transportation vehicle. The pupil transportation driver is responsible for controlling behavior which affects safety and for reporting rule violations to school administration. In the event a student's behavior jeopardizes safety, the driver will make every attempt to:

- Radio the school and notify them of the situation if possible. If not the driver will make every attempt to use a cellular telephone or a telephone from the nearest location.
- First seek to resolve incident through discussion with the student(s) involved.
- Activate emergency flashers.
- Bring vehicle to safe stop.
- Report and document discipline problems to the principal.

Terrorist Threats

A person commits a terroristic threat if the person threatens to commit a crime of violence with the intent to terrorize another or with the intent of causing evacuation of a building, place of assembly or facility of public transportation or in reckless disregard of the risk of causing such terror or evacuation. Upon becoming aware of a terroristic threat relating to a pupil transportation vehicle, the driver will make every attempt to:

- Radio the school and notify them of the situation if possible. If not the driver will make every attempt to use a cellular telephone or a telephone from the nearest location.
- Make every attempt to keep passengers calm.
- The school will immediately notify appropriate law enforcement agencies and school administration.
- Driver will wait for instructions from the school if possible.

Severe Weather

Upon becoming aware of severe weather while aboard a pupil transportation vehicle, the driver will make every attempt to:

- Radio the school and notify them of the situation if possible. If not the driver will make every attempt to use a cellular telephone or a telephone from the nearest location.

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- Follow the instructions of the administrator.
- If in immediate danger seek shelter in the nearest basement or underground shelter.
- If not shelter and there is immediate danger follow the evacuation procedures and get everyone off the vehicle into the nearest ditch or culvert at least 100 feet away from the vehicle.

Hazardous Materials

Upon becoming aware of a hazardous material aboard a pupil transportation vehicle, the driver will make every attempt to:

- Radio the school and notify them of the situation if possible. If not the driver will make every attempt to use a cellular telephone or a telephone from the nearest location.
- Pull vehicle over to a safe and secure area.
- Give description of hazardous materials in question to the school.
- The school will notify appropriate law enforcement and school administration.
- Driver should wait for instructions from the school.

Medical Emergencies

Upon becoming aware of a medical emergency aboard a pupil transportation vehicle, the driver will make every attempt to:

- Radio the school and notify them of the situation if possible. If not the driver will make every attempt to use a cellular telephone or a telephone from the nearest location.
- The school will notify the appropriate medical agencies and school administration.
- The driver will follow instructions from the school and will follow emergency first aid procedures.
- ONLY IF NECES SAY, the driver should move passengers only enough to get them out of danger of traffic or fire.
- Driver should try to keep student passengers as calm as possible.

Mechanical Breakdowns

Upon becoming aware of a mechanical breakdown aboard a pupil transportation vehicle, the driver will make every attempt to:

- Pull the vehicle over to a safe and secure area if possible.
- Radio the school and notify them of the situation if possible. If not the driver will make every attempt to use a cellular telephone or a telephone from the nearest location.
- Activate emergency flashers and place warning flares/reflectors in accordance with safety guidelines, if not in secure area.
- Driver should try to keep student passengers as calm as possible.
- The school will arrange for assistance and a relief vehicle if needed.

Documentation

Each pupil transportation driver is required to complete and submit to the administration documentation of any of the above incidents. Documentation is to be completed and submitted as soon as practicable after the incident.

A Safe Pupil Transportation Plan shall be placed in each transportation vehicle.

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Legal Reference: Neb. Rev. Stat. Sections 79-318, 79-602, 79-607, 79-608
Title 92, Nebraska Administrative Code, Chapter 91

Cross Reference: 500.27 Weapons
800.04 Bus Safety Program
800.05 Bus Driver Supervision 800.22
Student Conduct on Buses