Policy No.: 905.04 Date Approved: 5/10/2004 Date Reviewed: 2/18/2016

## **BOMB THREATS**

As soon as a bomb threat is reported to the administration, the local police authorities shall be notified. The administration shall assist the police in conducting searches or taking other precautions they believe to be necessary and prudent.

It shall be the responsibility of the superintendent to file a report or keep a report of each incident for the school district records.